



# CITY OF HOUSTON

Strategic Purchasing Division  
Finance and Administration  
Department

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April 26, 2006

SUBJECT: Letter of Clarification No. 1  
Utility Vehicles for Houston Airport Systems

Reference: Request for Bid No.: NC-6-7835-012-21065

To: All Prospective Suppliers:

This Letter of Clarification is issued for the following reasons:

- To revise the above referenced solicitation as follows:

## **INSTRUCTIONS FOR BIDDING AND TERMS AND CONDITIONS**

Please add:

**NOTE: It is the policy of the City of Houston that a sealed, signed bid must be submitted to the City Secretary by the due date. After you submit your Bid online, please print out your bid and the Official Signature Page, sign and turn them in to the City Secretary.**

## **SECTION B, PART 2 TECHNICAL SPECIFICATIONS**

1. Page 9 of 23, Item No. 1, Subsection 5.1, Page 11 of 23, Item No. 2, Subsection 5.1 and Page 13 of 23, Item No. 3, Subsection 7.1 all under Delivery is changed to read as follows:

Item(s) as specified above with delivery ticket and other required documents shall be delivered Prepaid F.O.B. DESTINATION, to the address shown on the City of Houston Purchase Order within **(60) sixty** calendar days after receipt of City of Houston Purchase Order.

This Letter of Clarification will be considered part of the above referenced solicitation.

Furthermore, it is the responsibility of each supplier to obtain any previous Letter(s) of clarification(s) associated with this solicitation.

Roy Breaux  
Procurement Specialist  
Strategic Purchasing Division

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